



**Bob McKee**  
**Lake County Tax Collector**  
**PO Box 327**  
**Tavares, FL 32778-032**

[www.laketax.com](http://www.laketax.com)

352-343-9622

## ***New Business Checklist***

- Lake County Business Tax Receipt Application completed and signed by an owner, officer or designee.*
- Provided Social Security, Federal ID or Tax Identification number.*
- Provided copy of Florida Corporation Charter page or Fictitious Name Registration.*
- Provided copy of all appropriate licenses or certificates.*
- Provided Bill of Sale and original (current year) Business Tax Receipt (required for the transfer of ownership of an existing business).*
- Provided Contact Name and Number (for questions regarding registration form).*
- Contacted office of The Lake County Tax Collector for the appropriate classification and fees.*

*If you have questions regarding any of the requirements or the process of applying for a Lake County Business Tax Receipt, please contact our office at 352-343-9622.*

***“Serving You Is Our Only Business”***